



## Fundraising Event Ambassador – Volunteer Role Description

### About DCHC

**Durham Community Health Centre (DCHC)** is a registered, charitable organization that provides integrated, accessible, and equitable community based primary care, wellness services, and health education to Durham community members who face multiple barriers to their health and well-being. DCHC also provides equity-based programs and services that focus on priority populations such as Indigenous, Black, the 2SLGBTQI Community, Newcomers to Canada, Seniors, and Unattached patients (i.e., those without a family doctor), to name a few. DCHC ensures Durham community members receive not only sick care, but preventive care as well.

Our care model is built around interprofessional teamwork and equity-based approaches, ensuring every client receives coordinated, person-centered care across clinical, wellness, and education services.

### Key Responsibilities

DCHC is seeking enthusiastic volunteers to help promote our fundraising events. Currently, we are looking to promote our **Annual Golf Classic: Driving Community Health Forward** - our signature fundraising event that supports the vital work we do in the community.

This year, our Golf Classic will take place on Tuesday, September 16<sup>th</sup>, 2025, at Deer Creek Golf Course in Ajax. You can learn more about the event here: <https://www.durhamchc.ca/golf>.

As a **Fundraising Event Ambassador**, you will play an important role in spreading awareness about fundraising events and the impact of DCHC's work. Volunteers will play a key role through:

- Distributing pre-written letters to local businesses to request pricing for events (e.g., gift cards, prize baskets, etc.)
- Visiting and/or calling local stores to inquire about displaying promotional flyers in storefronts, etc.
- Sharing event details and DCHC's mission with the community

#### What to Expect:

- Volunteers will receive an onboarding and orientation to prepare for the Ambassador role
- Volunteer must be comfortable completing tasks independently
- Ability to travel within the local area is required
- Volunteer hours can begin as soon as onboarding is complete and can continue through late August to early September
- Flexible scheduling to fit your availability
- Volunteers will report into the Manager, Philanthropy and Partnerships and will be further supported by the Lead, Community Engagement

If you enjoy connecting with your community and want to make a difference, we'd love to have you on our team!

## Application Process:

- All applicants are encouraged to provide a valid email address for communication purposes. Applicants may receive written correspondence regarding this volunteer position directly to the email address provided on your resume. As an applicant, it is your responsibility to ensure that you check your email regularly.
- All positions are subject to the successful completion of the following conditions for all external volunteers: Reference Checks; Criminal Background checks (including Vulnerable Sector Screening), and/or Declaration Forms.
- Full vaccination against COVID-19 is mandatory for this position (DCHC will however adhere to its duty to accommodate those who are unable to be fully vaccinated for a reason related to a human right protected ground).

## Contact

Thank you for your interest in volunteering with DCHC's Development Team! To express your interest in this position, please reach out to [development@durhamchc.ca](mailto:development@durhamchc.ca). Please do not hesitate to reach out if you have any questions.

*Durham Community Health Centre (DCHC) is committed to creating an inclusive environment that welcomes and celebrates diversity so that all employees have the opportunity to thrive. DCHC will comply with all applicable standards as set out in the Accessibility for Ontarians with Disabilities Act, 2005 (AODA), the provisions of the Ontario Human Rights Code, and any other applicable legislation.*

*Accessibility: If you have accessibility needs and require alternate formats or other accommodations, please contact our Talent and Culture team at 905-723-0036, or by email to [volunteer@durhamchc.ca](mailto:volunteer@durhamchc.ca).*